



**City of Cleveland**  
Frank G. Jackson, Mayor

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**Department of Public Works**  
Michael E. Cox, Director  
500 Lakeside Avenue  
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May 8, 2015

Dear Sir or Madam:

Enclosed please find the Questions submitted to the City of Cleveland and their corresponding answers. Please note that **deadline** for receipt of all proposals is **3:00pm Eastern Standard Time, on May 22, 2015**. No proposals will be accepted after that time and date. Sealed proposals may be mailed or delivered. No electronic mail (email) or facsimile proposals will be accepted. All proposals must be delivered to:

Department of Public Works  
Director's Office  
Attn: Arcola Whatley  
500 Lakeside Avenue, 3<sup>rd</sup> Floor  
Cleveland, Ohio 44114

Proposals must be identified on the outside of the envelope(s) as RFP **Access and Revenue Control System for the Division of Parking Facilities, Department of Public Works** *[insert your company's name]*.

1. Please specify locations of Pay on Foot Stations both at Willard and Gateway East. Section 1.11.44 states that there are Pay on Foot stations in East and West Shelters at Willard Garage and are to be Credit and Debit Card only. What floors or levels are they to be located? Where does the 3<sup>rd</sup> Willard POF go and where does the 1 POF go at Gateway East? *Pay on Footh for Willard Garage will be located on the Plaza level of the East (eastern end of the surface lot), West (on Mall C/western end of Surface lot) and inside City Hall (at entrance before entering the garage)*

2. On the Equipment list spread sheet there are several Fee Indicatorø with no associated Fee Computer in the lane for Gateway east. Is this a typo or are these to accommodate mobility of the Fee Computer? (Section 1.11.39.)  
*To work in conjunction with the mobile fee units a mobile indicator would be preferred. If mobile units are not available we will entertain alternative solutions.*
3. Section 1.6.2 specifies UPS with back-up power including lane equipment. Is this to maintain data integrity or back-up power for public use of equipment during a power outage? *Both. Our primary goal here is to maintain integrity of the data.*
4. On the Equipment List spreadsheet, a reader on the Huron Road/6<sup>th</sup> street pedestrian door is listed. Will the City provide the door hardware compatible for this door or if door hardware is to be included by proposer, please specify the type of hardware; magnetic lock, electric strike, etc? *Hardware is to be included by vendor. Vendor should provide viable options.*
5. On the Equipment List spreadsheet, for East 9<sup>th</sup> St, there are 2 entries with 3 readers listed. Is the 3<sup>rd</sup> entry reader to control the overhead door upon entry or is it for the glass man door beside the lane? Please specify. *This is an error on the spreadsheet. There are only 2 card readers at East 9<sup>th</sup> entrance.*
6. If fiber is installed for communications, is lightning protection required? (Section 1.6.6.) *We manage the Willard connection so the successful bidder won't have to worry about the infrastructure (fiber) at this location.*
7. On the Equipment List spreadsheet, there are 2 Workstations at Gateway East and 3 Workstations at Willard listed. Please specify the locations of these workstations. *Two workstations would be located inside the office areas of both facilities. One station would be located in the main office (public auditorium 2<sup>nd</sup> floor).*

8. Section 1.11.56.2 states that intercom substations shall be installed in entrance stations and exit stations. Should intercoms be included in Pay on Foot stations?  
*Yes.*
9. Section 1.7.1 states that City Employees have a monthly parking rate deducted from their payroll. The system would need to provide programming for monthly payroll deductions. What payroll system does the City use? *ADP payroll system.*
10. Section 1.7.1 calls for a secure wireless link/connection to provide real time access to the Gateway Garage system. Is a DSL connection acceptable for this connection? *The successful bidder will provide a connection from Gateway to their server on our DMZ. They are responsible for providing a secure connection between endpoints with encryption.*
11. Section 1.81 A, page 8 states that Vehicle must be present on the arming loops. Other areas of the spec[ifications] state 1 arming loop. Please specify how many arming loops per lane are required. *One arming loop per entry, one arming loop per exit (reverse lanes should have 2 arming loops). Gateway garage the East 7<sup>th</sup> Street entry has 2 loops, 1 for outside reader to raise grille and one for regular entry (access cards).*
12. Will as-built infrastructure drawings showing existing conduit runs for the existing Parking Access and Revenue Control system be provided? *Yes.*
13. Doors, [number] of Controlled Access Doors, 1 [at] Willard and 3 [at] GW East. Are these doors mentioned pedestrian Access doors or are they integrat[ed] with observed vehicular roll doors? *Willard access controls overhead door only. Gateway has 2 overhead grille accessed and 1 pedestrian door.*
14. Valet contracts are used in the Willard garage for events at City Hall and the Convention center. Are vehicles charged to Valet contract through means of Proximity card account or transient ticket? *Neither. Vehicles are charged to*

*Valet through specific City of Cleveland Ordinance, and vehicle counts are recorded through the loop count.*

15. ö[F]ee Computer should be mobile with ability to be connected into any exit lane.ö Should this mobile Fee computer include a lockable cash drawer? If yes, can cash drawer be the only permanent part of a mobile solution? *Yes, to both questions.*
16. ...örecycling of four (4) denominations. Is this a required standard feature or optional? *Optional*
17. ...örecycling of three (3) denominations. Is this a required standard feature or optional.? *Optional*
18. A receipt is to be issued upon push button request of credit/debit trans[actions]. Can the request under the condition of credit/debit be automatic and upon request for cash? *No, credit/debit transactions receipts should be issued upon request. If this is not an option, please specify in your proposal.*
19. IP based Intercom. Can the intercom system work within the exact framework as outlined but have a different communication protocol? *If the communication protocol is difference from that contemplated in the RFP, please indicate in your proposal that the communication protocol deviates and how. The different communication protocol will be evaluated.*
20. Can you clarify the operation of remote activation of power to any entrance or exit lane? *Based on our understanding of your question, the City would want the ability to access and/or control specific gates and grilles remotely through the equipment software. i.e. I would like to have ability to open/close a gate from my office computer.*
21. (1.11.49.) This section contradicts section 1.11.2.1.a , on powder coating versus polyurethane vinyl texture enamel. For the record, we either do polished

stainless or powder coating in client's choice of color. *Please indicate in your proposal what is being provided.*

22. Proposal Requirements: As in most specifications, there might be small variances or exceptions taken that do not reflect exact operations from us as a manufacturer. While the intent is honored, and perhaps even improved, should exceptions be clearly noted; and in what manner would be best for presentation of proposal? *All exceptions or changes that are not per specifications should be clearly indicated with a comparison to the original specification.*
23. Is network infrastructure already in place at the facilities to connect to the control center? *The City provides the connection from Willard to the server in the data center, the City has no network presence at Gateway. The successful bidder will provide a connection from Gateway to their server on our DMZ. They are responsible for providing a secure connection between endpoints with encryption.*
24. Is all necessary site work (concrete, conduit, cabling, etc.) being performed by the Owner? *No, the vendor would be required to perform site work.*
25. Is UPS required for barrier gates? *This is optional.*
26. Can you clarify if server hardware will be provided by the Owner or the vendor? *Server hardware should be provided by the vendor.*
27. Can you specify the number of workstations that will be used to access PARCS server? *A total of 5 workstations.*
28. (Section 1.12.9) Will the City be hiring the EC or does the vendor need to provide? *The vendor will need to provide the EC.*

29. Can you clarify the levels of service response needed for the various events mentioned throughout the RFP? *Please refer to page 33 of the RFP for clarification.*
30. Does GPRS need to be provided by vendor if loops are being saw-cut on elevated slabs? *Yes.*
31. What is the correct deadline? *Friday, May 22, 2015, at 3:00pm, EST.*
32. Fault recall and response time clarification? *Response is required within 2 hours; repairs are required within 4 hours.*
33. Under the new system would you rather have monthly parkers excluded under permissions instead of re-deal? *“Re-deal” may be necessary to keep monthly parkers in system after game-day let outs.*
34. Confirm that the City is looking for line-item pricing on everything? *Yes.*
35. Technical proposal is limited to 30 pages. Are there any limits on the fee proposal. *No.*
36. Gateway has valet operations? *No, valet is typically done at Willard.*
37. How do we account for valet traffic? *Please see response to question 14 above.*
38. Should vendors discuss how their valet system could operate? *Yes If applicable.*
39. Is valet measured by number of cars going in? *Yes.*
40. Any drawings available of existing infrastructure? *Drawings will be available to top three bidders before continuing to the next steps in the process.*
41. Identify pay on foot (POF) locations. *Duplicate. Please see question 1 above.*
42. Will POF locations be credit card only? *Only in the shelter.*

43. Are POF machines to be in-wall or stand-alone? *Stand alone.*
44. Should Gateway East accept both cash and credit? *Yes.*
45. Where will the server be housed? Is there a physical connection? *Server is housed at City of Cleveland, 205 St. Clair location. We anticipate that fiber will be necessary at Gateway East.*
46. Will server be physical or virtual? *It depends on your system needs. We can accommodate both. Virtual can be hosted on our servers.*
47. What is the intent behind a separate count and revenue control system. *To have a physical count of cars to track exits even when the gates are up (post game-day events); whether the loop is up or down.*
48. Does it have to be a totally separate count and revenue control system? *No.*
49. Is there post tension concrete in either garage? *Yes, both.*
50. Would the vendor be responsible for x-raying for the post tension concrete locations? *Yes.*
51. Does the city have the location/depths of the post tension concrete. *We anticipate providing this information on the drawings.*

Should you have any further questions regarding this matter please contact Arcola Whatley at (216) 664-2253 or by email at [awhatley@city.cleveland.oh.us](mailto:awhatley@city.cleveland.oh.us).

Respectfully,



Arcola Whatley  
Project Manager, Department of Public Works  
[An Equal Opportunity Employer](#)